



**TOWN OF NEWFANE**  
**TOWN BOARD MEETING AGENDA**  
**APRIL 22, 2026 at 7:00PM**

**PRAYER & PLEDGE**

**FILED IN CLERK'S OFFICE**

- TOURISM MEETING MINUTES FOR APRIL 7, 2026
- DITCHING COMMITTEE MEETING MINUTES FOR APRIL 7, 2026
- ZONING BOARD MEETING MINUTES FOR MARCH 17, 2026
- TOWN CLERK'S MONTHLY REPORT TO THE SUPERVISOR MARCH 2026
- 30 DAY ADVANCE NOTICE FOR LIQUOR LICENSE RENEWAL MARINERS LANDING

**APPROVE MINUTES**

- MINUTES OF THE MARCH 25, 2026 TOWN BOARD MEETING

**COMMUNICATIONS AND PETITIONS**

- JON MILLER, HIGHWAY SUPERINTENDENT, REQUEST TO ATTEND 2026 HIGHWAY SCHOOL
- NICHOLAS GLOSSER, MARINA FACILITIES DIRECTOR, REQUEST TO HIRE SEASONAL EMPLOYEES

DRAFT



# Tourism Board Meeting

April 7, 2026 - 8:30am

Newfane Town Hall Community Room

## 1. Attendance

### a. Board Members

- Gina Guido-Redden - Chairperson
- Christine Kelemen
- Cate Banks Orr
- Barb Miller
- Jim Sansone
- Ann Schulze
- Janet Steggles
- Jane Voelpel
- Stella Wilson
- Kris DeGlopper Banks

Quorum Met (at least 5 members)

### b. Liaisons/Town Hall Representatives

- Karen Young - Lakeview Liaison
- Peter Robinson - Town Board Liaison
- John Syracuse - Town Supervisor

## 2. Budget

### a. Review Budget Report – Tourism & Lakeview Village

- i. Approve the Year to Date Report
  - 1. Motion: Janet Steggles
  - 2. Second: Ann Schulze

## 3. Volunteer Hours Review

- 2026 Volunteer Hours Update: - **Notify Gina if anything is missing on your row!**

## 4. Old Business

### a. Step Out Buffalo Project Update (Cate)

- i. Cate had meeting with rep - can start contract on 1st or 15th of each month
- ii. John brought up the need to get a quote from another company - Cate will look into another company that may offer the same type of services

### b. 2026 Visitor Guide Update (Jane)

- i. All guides have been delivered to us and to the distribution companies
- ii. Everyone should ensure that advertisers get their cases as well as keep track on clipboard of other places that received them

- c. Guide Printing RFP Update (Gina) – bid opening date is 5/1 - town is handling all aspects of the RFP process at this point (advertising rfp, contacting the printers on our list, accepting bids, opening bids) – tourism will offer input into bids once they are opened

- d. Rack Card (LKV)/OBNY decals order update - Karen will order
- e. Creative Services Inc Arts Grant update (Karen) - amount of available funds is 50% less this year so we lowered the amount we requested to \$2500. We will know if we won the grant at the end of May.

## 5. New Business

- a. Our board has been awarded the “Excellence in Tourism” (formerly the Industry Insider Award) by the Niagara USA Chamber! We were nominated by John Percy. The award ceremony will be a luncheon at Double Tree by Hilton Niagara Falls, May 14<sup>th</sup> from 11am to 2pm. They will be making a video about us, and that will be shown at the event!
  - i. Cost to attend is \$75/person or \$600/table of 8
  - ii. Karen, Jane, Jim, and Rosemary Sansone will be attending – paying for themselves – no cost to tourism or town
- b. We are almost to launch the LKV 2026 season – we have a few small repair projects left to complete:
  - i. Working Hands – completing trim installation, fixing a broken gutter, raising the north west corner of the deck
  - ii. Robert Horanburg – upgrading the electric service in the coffee shop
  - iii. Town Water Department – completing the plumbing hook up in the coffee shop
  - iv. Bill & Eoin – install the new bulletin board outdoor display case
  - v. We will be having a work day on the boardwalk Friday, April 10 at 10am. If anyone can help – we will be:
    - 1. loading in all of the seasonal supplies and stock the utility room
    - 2. placing all of the tables on the deck
    - 3. assembling and place the new café tables
    - 4. general spring clean up

6. **Social Media Update** - Karen Young – no update this month – continuing to post paid ads and monitor comments & messages

7. **Lakeview Village Update** – Karen Young – Opening weekend May 2nd & 3rd

8. **OBCA Update** – Jane Voelpel – OBCA applied for Wm. Maynes Grant – included America 250 banners for lighthouse, carousel park, and fence by gazebo; included the Lakeview flowers in the grant again. Will be getting America 250 flags for Main St as well as banners for Lakeview.

## 9. Other Updates

- a. Van Horn Mansion Update – Kris DeGlopper Banks – starting a lecture series at the Mansion called Parlor Presentations focusing this year on the American Revolution

10. **Adjourned at 10am**

SUPERVISOR  
716-778-8531

TOWN CLERK  
716-778-8822  
FAX 716-638-4183

ASSESSOR  
716-778-8827

TAX COLLECTOR  
716-778-6052

BUILDING INSPECTOR  
716-778-5947

WATER/SEWER  
716-778-8132



## TOWN OF NEWFANE

2737 Main Street  
Newfane, New York 14108  
FAX 716-638-4261

JUSTICE COURT  
2896 Transit Road  
Newfane, New York  
14108  
716-778-9292

HIGHWAY  
716-778-8844

WATER/SEWER  
MAINTENANCE  
716-778-8587

6176 McKee Street  
Newfane, New York  
14108  
TDD 1-800-662-1220

**APRIL 7, 2026**

**DITCHING COMMITTEE MEETING**

**6:00PM**

The Ditching Committee of the Town of Newfane, Niagara County, New York, met at the Townhall, 2737 Main Street, Newfane, NY.

The meeting was organized by Rick Coleman, head of the Ditching Committee.

**Committee Members Present:**

Rick Coleman, Jon Miller, Max Russell, and Jake Cooley.

Others present:

Joanna Seefeldt, Secretary to the Ditching Committee.

OPENING

Rick Coleman opened the meeting with plans for future meetings. Discussing to meet once per month on a selected Monday that is flexible with member's departments and farming schedules.

DISCUSSION ON COLABORATING DITCHING EFFORTS

Max Russell noted the Farmers Bureau meeting this Thursday (4/9/2026). Open discussion took place about speaking with the Farmers Bureau about developing a proposal to Niagara County to improve overall drainage across the County and working together to help obtain funding for these projects. The Committee agreed that if Town Supervisors, Niagara County, farmers and other HWY/PW Depts can develop a comprehensive drainage plan, it would be mutually beneficial for all entities. Members discussed that DEC permits, DEC class designations, CTY/STATE permits, easements, wetland restrictions and engineering costs could pose difficulty to developing a comprehensive plan. Rick Coleman suggested reaching out to Mark Seider, from Niagara County Soil and Water, to discuss this proposal. Mark Seider has provided advice to the Town of Newfane Hwy in the past and would be knowledgeable in mapping and logistics throughout the County.

### DITCHING UPDATES

Rick Coleman asked Jon Miller if the Hwy Dept. has started any ditching. Ditching has not begun because of the soft ground and ground water. He was also asked about road flooding on Mckee Road, Transit/Jockey, and Fuller/Drake Settlement. There is no reported road flooding across Mckee Road, but the intersections of the other roads flood with heavy rain. The Snyder/Hill's ditch at the corner of W.Creek and Mckee Rd was cleaned previously and the Hwy Dept. plans to add rock along the wall to help battle erosion. The ditches off Phillips Road by the Linhart and Horanburg properties seem to be flowing better since cleaning the ditch by the A-Frame house in that area, but residual water buildup may be mediated further by clearing more branches and debris. Rick Coleman said he will walk this ditch. Jon Miller thinks north of Swigert road may need to be cleared to better help this but has to verify the permit cutoff in this area. He believes it ends at Swigert Road.

### STARTING POINT FOR 2026 SEASON

The Committee acknowledges two tentative starting points for this season. The first location is south of Ide Road from McClew Road to the Pettitt/Voelpel properties. The second location is surrounding Transit Road and Drake Settlement. There are fields in that area that need clearing and regrading. The Committee discussed access strategies for both starting points. Jon Miller presented sample Easements to review. Rick Coleman voiced the importance of having formal permission/permanent Easements with Residents to access through their properties with proper notification before beginning projects. Additionally, addressing the blockage near the "pit", north of Phillips Road, will be a large project that will require strategic planning, specific permitting, and potential exploration of grants. Open discussion took place about different DEC classes of specific streams, wetland restrictions and the general flow of ditches.

### PLAN FOR NEXT MEETING

The Committee discussed inviting Corey J. Weber, Attorney for the Town to the next meeting to review the Town Easement documents. In addition, Mark Seider from Niagara County, to discuss permitting information and comprehensive ditching plans. The Town of Newfane Ditching Committee agreed to meet next on Monday, May 11, 2026 at 6:00pm.

Meeting concluded at 7:02 p.m.

Respectfully submitted,



Joanna Seefeldt  
Highway Clerk  
Secretary to the Ditching Committee

**TOWN OF NEWFANE ZONING BOARD OF APPEALS**

2737 MAIN STREET NEWFANE, NY 14108

March 17, 2026

**MEMBERS PRESENT:** Chairman Troy Barnes, Jeremy Irwin, Charles Maynard, Marcy Ferington, Geoff Harding

**MEMBERS ABSENT:** Tyler Finley

**OTHERS PRESENT:** David Schmidt, Att. Corey Weber, Robin Bower, Charles and Paula Dahlke and 2 residents

**The meeting was called to order at 7:00 p.m.**

Troy introduced the board including David Schmidt, Corey Weber, Robin Bower.

Troy stated for the record there were residents within 300' of said property were contacted.

Laura Marsh, 6182 Toledo Pl, Haymarket, VA 20169, has applied for Area and Use Variances under the Newfane Zoning provisions, upon premises known as 5780 Main Street, Olcott, New York, Tax Map No. 14.07-1-35, located in the Marine Business (MB) District. The applicant seeks to demolish an existing vacant building and construct 4 rental units and 1 single family residence on the property. The applicant seeks a use variance from §270-6.2(A)(1) of the Town Code, which limits residential use in the Marine Business (MB) District to dwelling units located over a first-floor non-residential use and does not permit a multi-family dwelling as a principal use. Also, the applicant seeks area variances to address applicable dimensional requirements of the Marine Business District.

Charles Dahlke from Life by Design introduced himself and stated he is here on behalf of Laura Marsh. He explained the idea as one residential home and four rental units that would be furnished. The idea of the four units becoming a short term or long-term rentals have not yet been established. He has presented the board with a layout of the area including all measurements of all the buildings.

The board was opened to ask any questions they may have.

Geoff asked if there was an architectural drawing of what the homes would look like? Mr. Dahlke said no he does not because if the variance is not granted it would have been a waste of time. Mrs. Dahlke said they have an idea of what they would look like, including a visual of the front for curb appeal. The ideas and drawings are all within the parameters. Bill asked how many parking spots would there be? Mr. Dahlke said there would be eight and the single-family residential home would have their own private garage. The rentals would have 2 parking spots each. Troy asked if the private residence would be owner occupied? Mr. Dahlke said yes it would. Mrs. Dahlke added that Ms. Marsh lives in Virginia but is moving back home. She has a lot of friends and family in the area. Geoff asked if the building was still there. Mrs. Dahlke replied that it's gone. Ms. Marsh signed off that the Fire Company could do fire training at the home. Marcy asked if they were going to the planning board to get a Multi family dwelling permit? Mr. Dahlke said no because it is not a multi-family dwelling, they are Town Houses. David reminded him that at the beginning, he said they would be Short Term Rentals and if they are Town Houses they have

different regulations. Mr. Dahlke was saying that they need to build it under the Residential code because anything else a sprinkler system would need to be installed and that would stop the entire project. Corey also stated that there were different regulations for Town houses. David asked why he would make them Town Houses and not a Short-term rental? Mr. Dahlke said he wanted to work within the residential rules so a sprinkler system does not have to be installed. Marcy was stating what Mrs. Marsh was building and then asked Mr. Dahlke why he was not sure if the 4 units would be long or short term? He explained that they were here to get a variance for non-residential use on the first floor. The board discussed amongst themselves with Corey, the town Attorney about the variance. Troy was informing Mr. Dahlke about the set-backs and different requirements for Town Houses. Mrs. Dahlke expressed that Mrs. Marsh would like to rent short term and possibly long term. Marcy asked if Mrs. Marsh was going to live here full time or seasonally? Mr. Dahlke said full time. Mrs. Marsh is building a primary residence on the property. Jeremy asked what was the total square feet on the apartments? Mrs. Dahlke said it would be 960 sq ft. Marcy asked what the hardship? Mr. Dahlke said that there are only a handful of business' in the area on the West side of the bridge and the town is telling Mrs. Marsh to create a business where no one goes and it is predominately residential houses. Marcy explained that there are business' in the area. The Boat doctors directly behind the property in question and across Route 18 there is a camp ground, motel a restaurant and a gas station. Mr. Dahlke wants to know what is the difference with the Motel and the rentals Mrs. Marsh wants to build? Marcy wasn't sure what the hotel, gas station etc. was zoned. Charles asked that wouldn't the rentals be the business? Mr. Dahlke was stating that the zoning laws says there does not have to be a business on the property but there is to be non-residential occupancy on the first floor. Everything that is on ground level would have to be non-business occupancy, including Mrs. Marsh's house. Bill asked what floor would the bedrooms be on? Mr. Dahlke said the 2<sup>nd</sup> floor. Chuck is saying that the hardship is Mrs. Marsh wants to create business by renting, therefore she needs the first floor for that. Mr. Dahlke felt that when he was at the planning board presenting his case, every idea that he had to satisfy the zoning ordinances was negated he came to the Zoning board to get a variance from this requirement for a non-residential use requirement. The board discussed what zones the local businesses were. Troy feels that it is considered permitted accessory use for owner occupied and short-term rentals are a special exception, and it should go to the Planning Board.

Troy asked anyone in the audience for questions. Brad Lederhouse co-owner of the homes next door from Mrs. Marsh's property, the address' are 5782-5788 West Main Street. He stated that it looks like a lot going on a small plot of land. Mr. Lederhouse is not for it or against it, he just doesn't know what is going on there. Marcy pointed out that he has .32 acres and Mrs. Marsh's is .18. David showed Mr. Lederhouse a drawing of the proposed site. Mrs. Dahlke stated that the set backs on the property met all of the requirements. Troy asked Mr. Lederhouse if he had any further questions. Mr. Lederhouse wants to know why Mrs. Marsh put her residence in the back of the property facing Jackson instead of facing Main Street. Troy suggested that question would need to be directed to the Planning Board because it has to do with the site plans. After much discussion about the look and placement of the homes, Mr. Dahlke was explaining that if they can't get the variance for residential use on the first floor then there will be no design, because she is not interested in putting a business on the first floor. If the homes are going to be named Townhouses and they need an area variance for a set-back for that and the Zoning Board is the one to make that decision, then he would hope it could happen tonight. The board discussed with Mr. Dahlke the steps he has to make. Mr. Dahlke was concerned why he needed to go to the Planning Board if all he wanted to do is build a residential home. The board reminded him he is in a MB District, which is Marine Business and the Planning Board would have to review the plan. Mr. Dahlke asked if there was an Architectural Review Board in Newfane? David said no we don't. Mr. Dahlke said then how can the Planning Board tell me what my building should look like? Corey said they review they site plan. Corey explained that ultimately Mr. Dahlke would be going back to the planning board if the

plan is to have an STR. Mr. Dahlke wasn't aware he would need sight plan approval if it is residential, but it is because the property is in a (MB) Marine Business district that he now understands.

Troy asked Mr. Lederhouse if he had any other questions? Mr. Lederhouse said, no. There was discussion amongst the board, attorney and building inspector about the zoning vs business of an STR vs. a residential home in a Marine Business district. Ultimately, the planning board does not recognize a Short-Term Rental as a business.

Troy asked if there were any other questions from the board?

Chuck made a motion to allow first floor residency. Jeremy second the motion. Troy asked if all were in favor to poll the board. All said Aye, no one opposed.

Bill grants the variance based on acceptable sections on the laws.

Chuck will grant variance based on the area is highly residential and Mrs. Marsh is replacing a home that was once there.

Marcy will grant the variance for residential on the first floor.

Jeremy will grant variance.

Geoff will grant variance.

Troy will not grant variance.

Tyler -absent

Variance for first floor residency is granted.

There was a discussion about the Setbacks and regulations of Townhouses in the Town of Newfane between everyone.

Troy asked for anyone to make a motion.

Troy made a motion to accept the proposed plan layout and that they don't change and will not exceed the proposed dimensions and set-backs and grant the area variance on which ever use you choose. Troy also made a motion on any area requirements will not exceed what is laid out on the site plan numbered C-125-094 Life by Design for Town house area requirements by the Town of Newfane code. Jeremy second the motion. All were in favor to poll the board. No one was opposed.

Bill votes to grant the variance based off of the drawings of the site plan. It does not hinder traffic.

Chuck grants the variance because it does not hinder the character of the neighborhood.

Marcy votes to grant the variance as long as it stays within the variance requirements.

Jeremy votes to grant variance.

Geoff votes to grant variance.

Troy votes not to grant variance.


Tyler – absent

Variance is granted.

Jeremy made a motion to adjourn. Marcy second the motion. All were in favor, motion carried.

Meeting adjourned 8:00pm

Respectfully submitted,

  
Robin R. Bower, Secretary

Account#	Account Description	Fee Description	Qty	Local Share
		Mobile Home Court Lic	5	350.00
	Boat Dock Balance	Boat Dock Balance	21	30,240.00
	Hometown Heroes	Banner	3	900.00
	Marriage License	Marriage License	1	17.50
	Summer Recreation	Summer Recreation	5	1,275.00
	Veteran's Park	Brick	1	46.00
		<b>Sub-Total:</b>		<b>\$32,828.50</b>
A1255	Clerks Fees	Photocopies	10	2.50
	Clerk's Fees	Birth Certified Copy	47	470.00
		Death Certified Copy	22	220.00
		Fax Fee	1	1.00
		Genealogy Search	1	22.00
		Marriage Certified Copy	3	30.00
	Conservation	Conservation	5	3.22
		<b>Sub-Total:</b>		<b>\$748.72</b>
A2544	Dog Licensing	Female, Spayed	18	135.00
		Female, Unspayed	4	62.00
		Male, Neutered	20	150.00
		Male, Unneutered	2	31.00
		Replacement Tags	1	3.00
		<b>Sub-Total:</b>		<b>\$381.00</b>
A2590	Commercial/Industrial Building	Remodel/Repair/Addition	1	25.00
	Deck Permit	Total Fee	1	25.00
	Demolition Permit	Residential	1	50.00
	Fence	Residential	1	25.00
	Permits, Others	Building Permit	1	200.00
	Plannning Board	Major	1	150.00
	Residential	Accessory Structures	3	1,095.00
		Additions, Porches, Remodling, Pole Barns	4	355.00
		Renewal	1	50.00
		Roofing	1	25.00
	Short Term Rental	Annual Renewal	12	600.00
		Application Fee	1	250.00
	Solar Installation	Commercial Utility Grade System	3	3,000.00
	Swimming Pools	Above Ground	1	30.00
	Zoning Board	Application Fee	1	150.00
		<b>Sub-Total:</b>		<b>\$6,030.00</b>

**COPY**

*[Handwritten Signature]*  
4/7/26

**RECEIVED**  
APR 07 2026  
Supervisor's Office

Account#	Account Description	Fee Description	Qty	Local Share
			<b>Total Local Shares Remitted:</b>	<b>\$39,988.22</b>
Amount paid to:	N Y S Health Department			22.50
Amount paid to:	NYS Ag. & Markets for spay/neuter program			56.00
Amount paid to:	NYS Environmental Conservation			106.78
<b>Total State, County &amp; Local Revenues:</b>		<b>\$40,173.50</b>	<b>Total Non-Local Revenues:</b>	<b>\$185.28</b>

To the Supervisor:

Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Mickie Kramp, Town Clerk, Town of Newfane during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

\_\_\_\_\_  
Supervisor

\_\_\_\_\_  
Date

*Donna M Lakus* 4-2-2026  
\_\_\_\_\_  
Town Clerk

\_\_\_\_\_  
Date

OFFICE USE ONLY

Original     Amended    Date \_\_\_\_\_

## Standardized NOTICE FORM for Providing 30-Day Advance Notice to a Local Municipality or Community Board

1. Date Notice was Sent: 3-31-2026      1a. Delivered by: JENNY PINKHAM

2. Select the type of Application that will be filed with the Authority for an On-Premises Alcoholic Beverage License: OF THE TOWN CLERK

New Application     Renewal     Alteration     Corporate Change     Removal     Class Change     Method of Operation Change

IN THE OFFICE  
MAR 31 2026

For New applicants, answer each question below using all information known to date

For Renewal applicants, answer all questions

For Alteration applicants, attach a complete written description and diagrams depicting the proposed alteration

For Corporate Change applicants, attach a list of the current and proposed corporate principals

For Removal applicants, attach a statement of your current and proposed addresses with the reason(s) for the relocation

For Class Change applicants, attach a statement detailing your current license type and your proposed license type

For Method of Operation Change applicants, although not required, if you choose to submit, attach an explanation detailing those changes

TOWN OF NEWFANE, N.Y.

This 30-Day Advance Notice is Being Provided to the Clerk of the Following Local Municipality or Community Board:

3. Name of Municipality or Community Board: TOWN OF NEWFANE TOWN CLERK

**Applicant/Licensee Information:**

4. Licensee Serial Number (if applicable): \_\_\_\_\_ Expiration Date (if applicable): 4-30-2026

5. Applicant or Licensee Name: MARINERS LANDING INC.

6. Trade Name (if any): \_\_\_\_\_

7. Street Address of Establishment: \_\_\_\_\_

8. City, Town or Village: OLCOTT, NY      Zip Code: 14126

9. Business Telephone Number of Applicant/Licensee: \_\_\_\_\_

10. Business E-mail of Applicant/Licensee: \_\_\_\_\_

11. Type(s) of alcohol sold or to be sold:     Beer & Cider     Wine, Beer & Cider     Liquor, Wine, Beer & Cider

12. Extent of Food Service:

Full food menu; full kitchen run by a chef or cook     Menu meets legal minimum food availability requirements; food prep area at minimum

13. Type of Establishment: RESTAURANT

14. Method of Operation: (check all that apply)

Seasonal Establishment     Juke Box     Disc Jockey     Recorded Music     Karaoke

Live Music (give details i.e., rock bands, acoustic, jazz, etc.): JAZZ RADIO

Patron Dancing     Employee Dancing     Exotic Dancing     Topless Entertainment

Video/Arcade Games     Third Party Promoters     Security Personnel

Other (specify): \_\_\_\_\_

15. Licensed Outdoor Area: (check all that apply)

None     Patio or Deck     Rooftop     Garden/Grounds     Freestanding Covered Structure

Sidewalk Cafe     Other (specify): \_\_\_\_\_

OFFICE USE ONLY		
<input type="radio"/> Original	<input type="radio"/> Amended	Date _____

16. List the floor(s) of the building that the establishment is located on: 1<sup>ST</sup> & 2<sup>ND</sup> FLD & DECK

17. List the room number(s) the establishment is located in within the building, if appropriate: \_\_\_\_\_

18. Is the premises located within 500 feet of three or more on-premises liquor establishments?  Yes  No

19. Will the license holder or a manager be physically present within the establishment during all hours of operation?  Yes  No

20. If this is a transfer application (an existing licensed business is being purchased) provide the name and ID number of the licensee:  
Name: \_\_\_\_\_ License ID Number: \_\_\_\_\_

21. Does the applicant or licensee own the building in which the establishment is located?  Yes (if YES, SKIP 23-26)  No

**Owner of the Building in Which the Licensed Establishment is Located**

22. Building Owner's Full Name: JENNY PINKHAM

23. Building Owner's Street Address: 1536 FRANKLIN ST

24. City, Town or Village: OLCOTT State: NY Zip Code: 14126

25. Business Telephone Number of Building Owner: \_\_\_\_\_

**Representative or Attorney Representing the Applicant in Connection with the Application for a License to Traffic in Alcohol at the Establishment Identified in this Notice**

26. Representative/Attorney's Full Name: \_\_\_\_\_

27. Representative/Attorney's Street Address: \_\_\_\_\_

28. City, Town or Village: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

29. Business Telephone Number of Representative/Attorney: \_\_\_\_\_

30. Business E-mail Address of Representative/Attorney: \_\_\_\_\_

I am the applicant or licensee holder or a principal of the legal entity that holds or is applying for the license. Representations in this form are in conformity with representations made in submitted documents relied upon by the Authority when granting the license. I understand that representations made in this form will also be relied upon, and that false representations may result in disapproval of the application or revocation of the license.

By my signature, I affirm - under Penalty of Perjury - that the representations made in this form are true.

31. Printed Principal Name: JENNY PINKHAM Title: OWNER / PRESIDENT

By checking this box I agree, and it is my intent, to electronically sign this document. By submitting this e-document to the New York State Liquor Authority in this way, I understand that my electronic signature I added to the signature line below is the legal equivalent of having placed my handwritten signature and affirmation on the submitted document and I am affirming the truth of the information contained therein.

Principal Signature: Jenny Pinkham

Date: \_\_\_\_\_

3.31.2026

SUPERVISOR  
716-778-8531

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TDD 1-800-662-1220

April 15, 2026

Town Board of Newfane  
Newfane, NY 14108

Dear Board Members:

I am respectfully requesting permission to attend the 2026 Highway School held on June 1<sup>st</sup> – June 3<sup>rd</sup> in Ithaca NY. The cost for registration, lodging and food will not exceed \$900.

Thank you for your attention,  
Sincerely,

Jon Miller  
Highway Superintendent

SUPERVISOR  
716-778-8531

TOWN CLERK  
716-778-8822  
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6176 McKee Street  
Newfane, New York 14108

TDD 1-800-662-1220

April 22, 2026

Re: Seasonal Hires for the Town Marina

To: The Honorable Supervisor and Town of Newfane Town Board

I hereby request the approval of the following people for hiring at the Town of Newfane Marina for the 2026 season at the pay rate stated below. These Seasonal Employees will start as of April 1, 2026.

Employee	Pay Rate	Start Date	End Date
Ashley Glosser	\$18.00	04/01/2026	09/30/2026
Cynthia Kagels	18.00	04/01/2026	09/30/2026
Cassidy Geise	17.00	04/01/2026	09/30/2026
Taylor Dorman	16.50	04/01/2026	09/30/2026
Skylar Renz	17.00	04/01/2026	09/30/2026
Shannon Dexter	16.50	04/01/2026	09/30/2026
Ethan Bronschidle	17.00	04/01/2026	09/30/2026
Lillian Ownes	16.00	04/01/2026	09/30/2026
Annabelle Owens	16.00	04/01/2026	09/30/2026
Isabella Human	16.00	04/01/2026	09/30/2026
Joe Stein	17.00	04/01/2026	09/30/2026
Jeff Hill	16.00	04/01/2026	09/30/2026

Thank you for your consideration,

Sincerely,

Nicholas Glosser  
Marina/Facilities Director